

FUNERAL MEMORIAL MASS PREPARATION

Funeral Home/Mortuary: _____

Name of Decedent: _____

DOB: _____ Date of Death: _____

Body: _____ Cremated Remains: _____ DoD Veteran: _____

Funeral Date/Time: _____

Presider: _____

Reception at: _____ Approx #: _____

Number of reserved family seating for funeral: _____

Burial/Inurnment at: _____ Date/Time: _____

Is a Presider needed? Yes _____ No _____ Who? _____

Was the decedent or spouse a member of the Knights of Columbus? _____

Is the presence of the Knight of Columbus Honor Guard requested? _____

• Will the family be using pallbearers? Yes _____ No _____

• Is there a scanned picture for the Order of Service? _____

Liturgy of the Word

• **First Reading:**

Reading Number: _____ Page: _____

• **Responsorial Psalm:** *The Lord is My Shepherd*

• **Second Reading**

Reading Number: _____ Page: _____

*** Are there family member(s) or friend(s) who wish to read these scriptural passages?

Yes _____ No _____

Lector: First Reading: _____

Lector: Second Reading: _____

• **Gospel (Presider)**

Reading Number: _____ Page: _____

Liturgy of the Eucharist

• **Presentation of the Gifts:** (Offertory)

Do you wish to have family members or friends bring the gifts forward?

Yes _____ No _____

Number of person(s): _____ (usually at least 2)

• Do you have family members or friends who are mandated Extraordinary Ministers of Holy Communion (EMHC) (who will be available for this Mass)? How many? _____

Name(s): _____

• **Will there be any eulogy(s)? (before or after Mass)** Yes ___ No ___ (** *Eulogies are not permitted to be given during the Catholic Funeral Mass; they may be offered before the Mass following the recitation of the Rosary or at the reception afterwards.*) (cf: OCF, 27)

• **Songs (5):** (processional, gospel acclamation, offertory, communion, and recessional) _____

• **Musicians/Vocalist:**

_____ / _____

• **3 Altar Servers:**

_____ / _____ / _____

• **Sacristan:** _____

• Are there any audio/visual needs for Social Hall? Yes _____ No _____ (* Family provides media and computer; set-up is 1 hour before the liturgy.)

• Parish Mass (After Communion Announcement)? Yes _____ No _____

• Is a table(s)/easel for pictures/momentos needed? Yes _____ No _____ (in Gathering Space / in Social Hall)

Additional Comments:

Administrative Fees: _____ Musician/Cantor (appropriate money gift per person desirable)